



SUPERIOR COURT OF CALIFORNIA
County of Kings
1640 Kings County Drive, Hanford, CA 93230
(559) 582-1010

CHANGE OF NAME PACKET

(Step-by-Step Instructions)



For further information visit The California Courts Self-Help Center at
www.courts.ca.gov/selfhelp.htm

OR

Visit the Kings County Self-Help Center at www.kings.courts.ca.gov/self-help for
additional assistance options.

INSTRUCTIONS INCLUDED FOR THE FOLLOWING FORMS

Petition for Change of Name	Judicial Council Form NC-100
Name and Information about the Person Whose Name is to be Changed	Judicial Council Form NC-110
Order to Show Cause for Change of Name	Judicial Council Form NC-120
Decree Changing Name	Judicial Council Form NC-130
Civil Case Coversheet	Judicial Council Form CM-010

If you're changing more than 1 persons name, you must complete one of these forms for each person.

PETITION OF *(Name of petitioner or petitioners):* _____ CASE NUMBER _____
 FOR CHANGE OF NAME

NAME AND INFORMATION ABOUT THE PERSON WHOSE NAME IS TO BE CHANGED

Attachment of

Attachment to *Petition (form NC-100, form NC-200, or form NC-500)*

(You must use a separate attachment for each person whose name is to be changed. If petitioner is a guardian of a minor, a supplemental attachment, Declaration of Guardian (form NC-110G), must also be completed and attached for each minor whose name is to be changed.)

7 (Continued) Petitioner applies for a decree to change the name of the following person:

- b. Self Other
- (1) Present name *(specify):*
 - (2) Proposed name *(specify):*
 - (3) Born on *(date of birth):*
and presently under 18 years of age over 18 years of age
 - (4) Born at *(place of birth):*
 - (5) Sex *(as stated on original birth certificate):* Male Female
 - (6) Current residence address *(street, city, county, and zip code):*

c. Reason for name change *(explain):*

d. Relationship of the petitioner to the person whose name will be changed:

- (1) self
- (2) parent
- (3) guardian
- (4) near relative *(indicate relationship):*
- (5) Other *(specify):*

e. If the person whose name will be changed is under 18 years of age, provide the names and addresses, if known, of the following persons:

- (1) Parent *(name):* _____ *(address):* _____
- (2) Parent *(name):* _____ *(address):* _____
- (3) *(Only if neither parent is living) Near relatives (names, relationships, and addresses):*

f. If the person whose name will be changed is 18 years of age or older, that person must sign the following declaration:

If the person who's name is being changed is OVER 18, you must complete this box

DECLARATION

I declare under penalty of perjury under the laws of the State of California that *(check one)* I am not I am under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison or on parole) or in county jail and *(check one)* I am not I am required to register as a sex offender under Penal Code section 290.

Date: _____

Name as on birth certificate

(TYPE OR PRINT NAME OF PERSON WHOSE NAME IS TO BE CHANGED)

Name as on birth certificate

(SIGNATURE OF PERSON WHOSE NAME IS TO BE CHANGED)

(If petitioner is represented by an attorney, the attorney's signature follows):

Date: _____

(TYPE OR PRINT NAME)

(SIGNATURE OF ATTORNEY)

(Each petitioner must sign this petition in the space provided below or, if additional pages are attached, at the end of the last attachment.) I declare under penalty of perjury under the laws of the State of California that the information in the foregoing petition is true and correct.

Date: _____

**** If you are the Petitioner and changing YOUR name: Print and Sign with your name as on Birth Certificate**

**** If you are the Petitioner/ Parent: Print and Sign YOUR name, not the childs**

(TYPE OR PRINT NAME)

(SIGNATURE OF PETITIONER)

Date: _____

If there is a second petitioner they Date, Print and Sign here

(TYPE OR PRINT NAME)

(SIGNATURE OF PETITIONER)

ADD ADDITIONAL SIGNATURE LINES FOR ADDITIONAL PETITIONERS

SIGNATURE OF PETITIONERS FOLLOWS LAST ATTACHMENT

If changing YOUR name: Put your name as listed on your birth certificate.

If changing your CHILDS name: You the parent are the Petitioner

PETITIONER OR ATTORNEY (Name, State Bar number, and address):		FOR COURT USE ONLY
Your Name Address TELEPHONE NO.: Phone # FAX NO. (Optional): E-MAIL ADDRESS (Optional): ATTORNEY FOR (name): In Pro Per		
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Kings STREET ADDRESS: 1640 Kings County Drive MAILING ADDRESS: CITY AND ZIP CODE: Hanford, CA 93230 BRANCH NAME:		
PETITION OF (name of each petitioner): <hr/>		
FOR CHANGE OF NAME		CASE NUMBER:
ORDER TO SHOW CAUSE—CHANGE OF NAME		

TO ALL INTERESTED PERSONS:

1. Petitioner (name): _____ filed a petition with this court
 for a decree changing names as follows:
- | | |
|---|--|
| <u>Present name</u> | <u>Proposed name</u> |
| a. _____ to _____ | _____ |
| b. <u>Name as listed on Birth Certificate</u> to _____ | <u>New full name you want</u> _____ |
| c. _____ to _____ | _____ |
| d. _____ to _____ | _____ |
| e. _____ to _____ | _____ |

Continued on Attachment 1.

2. THE COURT ORDERS that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection at least two court days before the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

NOTICE OF HEARING

a. Date: _____ Time: _____ Dept.: _____ Room: _____

b. The address of the court is same as noted above other (specify): _____

(To appear remotely, check in advance of the hearing for information about how to do so on the court's website. To find your court's website, go to www.courts.ca.gov/find-my-court.htm.)

3. a. A copy of this Order to Show Cause must be published at least once each week for four successive weeks before the date set for hearing on the petition in a newspaper of general circulation:
 (for resident of this county) printed in this county (specify paper): _____
 (for other petitioners) printed in the county in which petitioner resides or, if no county, in the local subdivision or territory where petitioner resides.
- b. Other (specify): _____

Leave this entire Notice of Hearing section blank

Date: _____ JUDGE OF THE SUPERIOR COURT

(If petitioner is requesting change of name of a minor, see Note Regarding Petition for Minors on page 2.)

If changing **YOUR** name: Use the name as listed on your birth certificate

If changing your **CHILDs** name: You the parent are the **Petitioner**

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: Your Name FIRM NAME: STREET ADDRESS: Address CITY: STATE: ZIP CODE: TELEPHONE NO.: Phone Number FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): In Pro Per	STATE BAR NUMBER:	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Kings STREET ADDRESS: 1640 Kings County Drive MAILING ADDRESS: Hanford, CA 93230 CITY AND ZIP CODE: BRANCH NAME:		
PETITION OF (<i>name of each petitioner</i>): <hr/> FOR CHANGE OF NAME		
DECREE CHANGING NAME		CASE NUMBER



Leave Blank

- The petition was duly considered:
 - at the hearing on (*date*): _____ in Courtroom: _____ of the above-entitled court.
 - without hearing.

THE COURT FINDS

- All notices required by law have been given.
 - Each person whose name is to be changed identified in item 3 below
 - is not is required to register as a sex offender under section 290 of the Penal Code. This determination was made (*check one*): by using CLETS/CJIS based on information provided to the clerk of the court by a local law enforcement agency.
 - No objections to the proposed change of name were made.
 - Objections to the proposed change of name were made by (*name*): _____
 - It appears to the satisfaction of the court that all the allegations in the petition are true and sufficient and that the petition should be granted.
 - Other findings (*if any*): _____

THE COURT ORDERS

- The name of

Present name		New name
a. Name as listed on Birth Certificate	is changed to	New full name you want
b.	is changed to	
c.	is changed to	
d.	is changed to	

Additional name changes are listed on Attachment 3.

Date: _____ **Judge will complete** _____
JUDGE OF THE SUPERIOR COURT

SIGNATURE OF JUDGE FOLLOWS LAST ATTACHMENT

Your Name

Your Address

TELEPHONE NO.: Your Phone #

FAX NO. (Optional):

ATTORNEY FOR (Name): In Pro Per



If you are the Petitioner and requesting that YOUR name be changed, you must use your name as listed on your birth certificate for these documents and all signatures.

SUPERIOR COURT OF CALIFORNIA, COUNTY OF Kings

STREET ADDRESS: 1640 Kings County Drive

MAILING ADDRESS: Hanford, CA 93230

CITY AND ZIP CODE:

BRANCH NAME:

CASE NAME: In Re: Petition of {Petitioners Name}

CIVIL CASE COVER SHEET

Unlimited (Amount demanded exceeds \$25,000) Limited (Amount demanded is \$25,000)

Complex Case Designation Counter Joinder Filed with first appearance by defendant (Cal. Rules of Court, rule 3.402)

CASE NUMBER: JUDGE: DEPT.:

Items 1-6 below must be completed (see instructions on page 2).

1. Check one box below for the case type that best describes this case:

Auto Tort, Contract, Provisionally Complex Civil Litigation, Other PI/PD/WD, Real Property, Unlawful Detainer, Judicial Review, Employment, Enforcement of Judgment, Miscellaneous Civil Complaint, Miscellaneous Civil Petition

2. This case is or is not complex under rule 3.400 of the California Rules of Court. If the case is complex, mark the factors requiring exceptional judicial management:

a. Large number of separately represented parties b. Extensive motion practice raising difficult or novel issues that will be time-consuming to resolve c. Substantial amount of documentary evidence d. Large number of witnesses e. Coordination with related actions pending in one or more courts in other counties, states, or countries, or in a federal court f. Substantial postjudgment judicial supervision

3. Remedies sought (check all that apply): a. monetary b. nonmonetary; declaratory or injunctive relief c. punitive

4. Number of causes of action (specify): 1

5. This case is or is not a class action suit.

6. If there are any known related cases, file and serve a notice of related case. (You may use form CM-015.)

Date: Petitioner Printed Name (TYPE OR PRINT NAME)

Petitioner Signature (SIGNATURE OF PARTY OR ATTORNEY FOR PARTY)

NOTICE

- Plaintiff must file this cover sheet with the first paper filed in the action or proceeding (except small claims cases or cases filed under the Probate Code, Family Code, or Welfare and Institutions Code). (Cal. Rules of Court, rule 3.220.) Failure to file may result in sanctions.
File this cover sheet in addition to any cover sheet required by local court rule.
If this case is complex under rule 3.400 et seq. of the California Rules of Court, you must serve a copy of this cover sheet on all other parties to the action or proceeding.
Unless this is a collections case under rule 3.740 or a complex case, this cover sheet will be used for statistical purposes only.