

FILED

SUPERIOR COURT OF THE STATE OF CALIFORNIA

NOV 22 2024

IN AND FOR THE COUNTY OF KINGS

NOCONA SOBOLESKI, CLERK OF COURT
SUPERIOR COURT OF THE STATE OF CALIFORNIA
COUNTY OF KINGS

Hope Newman
DEPUTY

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IN THE MATTER OF: DELEGATION
OF DUTIES OF THE PRESIDING
JUDGE IN CERTAIN FISCAL
MATTERS

Misc. No. 2024 - 25

ORDER DELEGATING AUTHORITY
PURSUANT TO CALIFORNIA RULES
OF COURT 10.603 (c)

It appearing to the satisfaction of the court that there is good reason to delegate, in part, the duties of the Presiding Judge, or the Assistant Presiding Judge if designated, enumerated in California Rule of Court 10.603 (c), namely, "approve procurements, contract, expenditures and allocation of funds..." to the Court Executive Officer, Nocona Soboleski, and in her absence, the Director of Administrative Services, Monika Newman, are hereby authorized to perform such delegated duties, as set forth in the attached matrix, "Procurement, Contract, Expenditure and Allocation of Funds Approval Thresholds." Amounts above \$50,000 shall be approved by the Presiding Judge. This delegation applies to the individuals named herein and expires at the close of business December 31, 2025.

Date: 11/22/24

Jennifer Giuliani
Jennifer Giuliani
Presiding Judge of the Superior Court



Office of the Court Executive
Superior Court of the State of California
County of Kings

Nocona Soboleski
Clerk of the Court
and
Jury Commissioner

Procurement, Contract, Expenditure and Allocation of Funds Approval Thresholds

Effective November 18, 2024


Policy:

In accordance with the Judicial Branch Contracting Manual, 1.1 and California Rule of Court, Rule 10.603 (c) (6) (D), the Superior Court of Kings County sets forth the following procurement authorization matrix.

Position	Title	Approval Threshold
Presiding Judge or Assistant Presiding Judge	Jennifer Giuliani / Kathy Ciuffini	\$50,001 and above
Court Executive Officer with review initials by the Presiding Judge	Nocona Soboleski*	\$25,000 to \$50,000
Court Executive Officer with review by the Presiding Judge	Nocona Soboleski*	\$10,001 to \$24,999
Court Executive Officer	Nocona Soboleski*	Up to \$10,000

*Monika Newman in the absence of Court Executive Officer Nocona Soboleski.

Date: 11/22/24


Jennifer Giuliani
Presiding Judge of the Superior Court